

## How to Access Your Account and Declare Attendance at a Swim Meet

Go to [www.victoriacubvikings.com](http://www.victoriacubvikings.com). Please use the Victoria Club Vikings Member Login to log in to your account. You created your login and password when you signed up for Victoria Club Vikings. After signing up, you should have received an email with your username and password.

If you forgot them, please click the "Login & Password Retrieval"

Once you have logged in, in the upper left hand corner, you can click to switch between kids in your family.

You can also update your account information, add an email address for our distribution list, or change any other information.

### Declaring Attendance for a Meet

For all swim meets, you will be required to declare that you are attending the meet. To let us know you are attending a meet, click "Declare Attendance."

Note: If you do not declare attendance, your child will not be placed into any events at the meet. We think you are not coming.

On the Attendance Declaration Page, you will see a list of all the swim meets with the option to declare that you are attending the meet.

Just check all meets you plan to attend; and [click Update](#).

You can come back at any time to update until the Declaration Due Date, listed on the previous screen. The reason we have a due date, is to give the coaches enough time to submit entries and to put the meet line-ups together with the opposing team. If you do not declare before the due date, you will not be entered into the meet.

Note: you must declare attendance for each day you plan to attend of the Championship Week (Dive, Prelims and/or Finals -10&younder OR 11&older.) [Once you declare, you will see a small red asterisk next to the meets you are going to attend.](#)

You will need to complete this process for all of your swimmers. On the previous screen, you can switch to another swimmer from the same family.

Swimmers/Divers must compete in a minimum of one dual meet to qualify for prelims/finals at the end of our season. All swimmers/divers that compete in a minimum of one dual meet will earn a team trophy in August at our poolside trophy party.